

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
NORTHERN DOUGLAS COUNTY WATER AND SANITATION DISTRICT
(THE “DISTRICT”)
HELD
JULY 23, 2024

A regular meeting of the Board of Directors of the Northern Douglas County Water and Sanitation District (referred to hereafter as the “Board”) was convened on Tuesday, July 23, 2024, at 8:30 a.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111, and by video-enabled web conference via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Blair Zimmerman, Vice-President/ Assistant Secretary
Thomas Cisek, Treasurer
Michael Perlman, Secretary

Eric Keesen, President was absent and excused.

Also, In Attendance Were:

Shauna D’Amato, Nicholas Carlson, Seef Le Roux; CliftonLarsonAllen LLP (“CLA”)
Barbara T. Vander Wall, Esq.; Seter, Vander Wall & Mielke, P.C.
Greg Sekera; Kennedy Jenks
Kevin Collins; Member of the public

ADMINISTRATIVE MATTERS

Call to Order and Agenda:

The meeting was called to order at 8:30 a.m. by Director Perlman. The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest:

Legal counsel noted that disclosures of potential conflict of interest statements had been filed with the Secretary of State at least 72 hours in advance of the meeting in accordance with statute. No additional conflicts were disclosed. Upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the Directors’ fees.

Quorum, Location of Meeting Posting of Meeting Notice:

The quorum was confirmed based on attendance of Directors via physical and web conference locations. Public participation is made available via physical and web conference locations. The Board further noted that notice of the meeting date, time, location and video link information was duly posted. Director Keesen's absence was noted and excused.

Public Comment:

There was no public comment.

Minutes of June 25, 2024 Regular Meeting:

Following review, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the minutes from the June 25, 2024 regular Board meeting, as presented.

FINANCIAL MATTERS

Claims:

Mr. Le Roux reviewed the claims with the Board. Upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved and/or ratified approval of the claims in the amount of \$323,242.37, as presented.

June 30, 2024 Unaudited Financial Statements:

Mr. Le Roux reviewed the June 30, 2024 Unaudited Financial Statements with the Board. Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board accepted the June 30, 2024 Unaudited Financial Statements, as presented.

LEGAL MATTERS

Memorandum of Understanding between the District and Centennial Water & Sanitation District Concerning Industrial and Non-Industrial Users:

Ms. Vander Wall reviewed the Memorandum of Understanding between the District and Centennial Water & Sanitation District Concerning Industrial and Non-Industrial Users with the Board. Following review and discussion, upon a motion duly made by Director Cisek, seconded by Director Perlman and, upon vote, unanimously carried, the Board approved the Memorandum of Understanding between the District and Centennial Water & Sanitation District Concerning Industrial and Non-Industrial Users, as presented.

ENGINEERING MATTERS

Engineering Information Report:

Mr. Sekera provided updates to the Board from his report. The Board discussed and acknowledged the report.

MANAGER MATTERS

Letter from South Metro Water Supply Authority to the District Regarding Funding Request:

Mr. Carlson reviewed the letter with the Board. Following discussion, upon a motion duly made by Director Perlman, seconded by Director Zimmerman and, upon vote, unanimously carried, the Board approved the funding request to contribute to South Metro Water Supply Authority in the amount of \$5,000.00 for the water ambassador program.

Statutorily Required Documents Posted on Website and Consider Remediation Services:

Mr. Carlson reviewed the Statutorily Required Documents Posted on Website, noting that the District will need to ensure all documents posted are ADA compliant.

The Board directed staff to archive unnecessary documents posted on the District's website and update statutorily required documents to comply with the ADA standards.

OTHER BUSINESS

The Board confirmed quorum for the August 27, 2024 regular meeting. It was noted Mr. Carlson will not be in attendance.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Perlman, seconded by Director Cisek and, upon vote, unanimously carried, the meeting was adjourned at 9:09 a.m.

Respectfully submitted,

By _____
Secretary for the Meeting

DocuSigned by:
Michael Perlman
10A4082CEC467AF

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Signer Events

Michael Perlman

Mike.perlman@yahoo.com

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Accepted: 12/21/2023 10:34:24 AM

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